
Report To:	Health and Social Care Committee	Date:	19 October 2017
Report By:	Louise Long Corporate Director (Chief Officer) Inverclyde Health and Social Care Partnership (HSCP)	Report No:	SW/42/2017/AS
Contact Officer:	Allen Stevenson Head of Health and Community Care Inverclyde Health and Social Care Partnership	Contact No:	01475 715283
Subject:	Tendering of Supported Living Service		

1.0 PURPOSE

- 1.1 To seek approval to change the tender weightings in relation to the forthcoming tender process for a Supported Living Service in Inverclyde and to request that delegated authority be given to the Head of Legal and Property Services to accept the successful tenders in accordance with Contract Standing Order 17.3 (ii).

2.0 SUMMARY

- 2.1 The tender for the provision of a Supported Living Service in Inverclyde is being prepared for advertising. As in all cases with Social Care service provision, the quality of the care service is of paramount importance. In light of this, it is recommended that the Supported Living Service contract is awarded on a 60% Quality and 40% Cost of Service weighting split to help ensure the required quality of service and best value cost of service can be procured. This is a reversal of the weighting split in Contract Standing Order 13.2.
- 2.2 The tender for the current collaborative contract (with Renfrewshire Council) for Supported Living used a Quality weighting of 70%. The recent Inverclyde Daycare Service tender used a 60% Quality weighting.
- 2.3 From detailed discussions between the Inverclyde HSCP Service Team and Corporate Procurement, it is the intention not to take the collaborative approach when renewing the Supported Living Service contract. Scotland Excel are also looking to tender for the same services but their framework will not be available until at least 2019. Discussions with both Renfrewshire and Scotland Excel have only recently been concluded and this does not leave time in the tender process to inform the Committee of the tender outcome prior to awarding the proposed framework. That being the case, delegated authority for the Head of Legal and Property Services is being requested as per paragraph 3.2 of this report.

3.0 RECOMMENDATIONS

It is recommended that the Health and Social Care Committee:

- 3.1 approves the use of a 60% Quality and 40% Cost of Service weighting in the forthcoming tender for the Inverclyde Supported Living Service and therefore suspends Contract Standing Order 13.2; and
- 3.2 grants delegated authority to the Head of Legal and Property to accept the successful tenders in accordance with Contract Standing Order 17.3 (ii).

Louise Long
Corporate Director (Chief Officer)
Inverclyde Health and Social Care Partnership

4.0 BACKGROUND

- 4.1 The Supported Living Service in Inverclyde is a well-established, highly regarded service, which provides for people who need assistance to live independently.
- 4.2 Inverclyde's underpinning approach, in the provision of a Supported Living Service, is to enable those receiving the Service to live as full and independent a life as possible and encourages Service Users to be active participants in their community whenever they so choose.
- 4.3 The Supported Living Service is provided to meet the assessed needs of Service Users due to learning disability, physical disability, sensory impairment, mental illness, addiction or those that are homeless.
- 4.4 A tender process is about to commence to implement the required new service contract to replace the current contract when it expires on the 31st December 2017. This will facilitate the continuation and improvement on a quality service provision in a cost effective manner.

5.0 PROPOSALS

- 5.1 The tender for the provision of the Supported Living Service will be advertised in October 2017. As in all cases with social care services, the quality of the care service is of paramount importance.
- 5.2 Officers from the Service, Legal and Procurement have reviewed their experience of managing the Supported Living Service under the existing contract and fully recognise the need to structure the tender in a way which results in an improved service provision whilst maximising cost effectiveness.
- 5.3 The aim of the tender is to accurately describe the high quality and cost effective service required in the Inverclyde area and identify the quality service providers required to deliver the service which will ensure that all clients receive the same standard of care. An essential factor in achieving this aim is to weight the quality aspects of the service more than cost. Where the price weighting is high it leaves less scope to reward good quality providers.
- 5.4 It is recommended that the Supported Living Service contract is awarded on a 60% Quality and 40% Cost of Service weighting split to help ensure the required quality of service and best value cost of service can be procured. This is a reversal of the weighting split in the Contract Standing Order 13.2.
- 5.5 The tender for the current collaborative contract (with Renfrewshire Council) for the Supported Living used a Quality weighting of 70%. The recent Inverclyde Daycare tender used a 60% Quality weighting.
- 5.6 From detailed discussions between the Inverclyde Service Team and Corporate Procurement, it is the intention not to take the collaborative approach when renewing the Supported Living Service contract. Renfrewshire Council has the same intention. Contract Standing Order 13.2 requires that all contracts are awarded on the basis of a cost/quality split of 60:40. Therefore, in terms of Contract Standing Order 13.3, the proposal to reverse these weightings requires Committee approval to suspend Contract Standing Order 13.2.
- 5.7 The financial checks carried out during the evaluation of tenders may require a change in the pass/fail criteria being used. The standard assessment of a tenderer's financial position is a contract value to turnover ratio of less than 50% where the tenderers Dun and Bradstreet rating is 3 or 75% where the Dun and Bradstreet rating is 1 or 2. The tenderers are less likely to have high enough annual turnovers to justify use of the standard criteria. There is also no guarantee of business if tenderers are successful in gaining a place on the framework. Officers from Finance, Legal and Procurement will agree financial criteria that are not prohibitive to service provision whilst also ensuring compliance with the Council's governance procedures.

6.0 IMPLICATIONS

Finance

- 6.1 The Tender will be structured and managed in a way which ensures that the costs included in and the overall value of any contract award resulting from the Tender will be met within budget.

Financial Implications:

One off Costs

Funded from social care fund.

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (if Applicable)	Other Comments
Supported Living	Payments to Providers	17/18	6,822		Spend will be contained in existing budgets

Legal

- 6.2 None

Human Resources

- 6.3 None

Equalities

- 6.4 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy, therefore, no Equality Impact Assessment is required.

Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
√	NO - This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

Repopulation

- 6.5 None

7.0 CONSULTATIONS

7.1 The Head of Legal and Property Services, the Corporate Procurement Manager and the Chief Financial Officer have been consulted on the terms of this report.

8.0 LIST OF BACKGROUND PAPERS

8.1 None